

## Linda King's Piano Studio Policy for 2011-2012

806-792-7380

### Requirements:

- Be 5 minutes early for your lesson and respect others who are having lessons.
- Have a ride available within 5 minutes of your lesson's end.
- There will be no credit given for lessons missed. Your lesson time is reserved for you and my schedule is pre-arranged. I will make up lessons at my own discretion when times are available.
- Tuition payments are due on or before the 10th of the month. A late fee of \$10 will be added to the statement of each student when payment is not made on time. If an extension is needed, I must be notified. I also have bills to pay.
- Participate in the studio recitals.
- Bring all materials to lessons. This includes assignment books. No exceptions. I do not have access to every book that you might have in my library.
- Come prepared and ready to work.

### Communication:

- Please check: [www.lubbockpianoteacher.blogspot.com](http://www.lubbockpianoteacher.blogspot.com) every week for reminders and information. Notifications are made on the blog and I cannot always remind you individually.
- ***Email is my primary means of communication.*** Please read all studio e-mails carefully and open all links and attachments. Please inform me about any questions or concerns you have. It is necessary for parents to take an active role in their student's lessons, especially with students under age 12. Please don't be embarrassed if your child is struggling with something. You may not play piano, but your participation is always appreciated. When possible, please attend the lesson with your student. My studio website is a great place to get instant answers about your child's piano questions. ([www.lubbockpianoteacher.com](http://www.lubbockpianoteacher.com))

### Practice:

- Play your assignments carefully and frequently to learn them well.
- Keep a truthful practice log or journal. Write what has given you trouble. I seldom see this and I love it when you care enough to write to me.
- Practice must be scheduled at a regular time each day and become part of each student's daily routine. Morning time is the very best for quality practice time. After school will be a bit less productive for piano practice, and after dinner is just frustrating for students and parents. The most productive practice session of the week is the one directly after a student's lesson when my instructions are still fresh on your child's mind. I believe parents should sit with the student during daily piano practice until there is no difference in outcome with or without the parent present.
- If a piece of music is too stressful or big, break it up into manageable pieces. It isn't going to improve if nothing changes.
- **Each day's practice is not finished until the day's goals have been reached, not when time is up.**

- If no progress is made, the student may be dismissed from the studio.
- **Parents are asked to sign the practice log of students, so you can also know how long your child practices and how many times he/she has repeated the same assignment.**

### **Important information**

- Lessons begin August 29th and run through May recital time. Any holidays will be noted on my website . **Look at your billing statement carefully for days you should attend.**
- Please keep your piano or keyboard in good working/tuned condition.
- Recitals will be at Redbud Baptist Church on December 16 and toward the end of May 2012.
- Everyone is charged \$1 monthly to participate in the theory website. I can monitor your participation from my computer. [www.musiclearningcommunity.com](http://www.musiclearningcommunity.com). You will be assigned a password. Participation is encouraged and assignments are given weekly.
- Parents are encouraged to come to lessons. You are a valuable pair of extra ears.
- **Deadlines are important.** A list will be sent for you to determine your choices.
- I offer practice incentives, like music money. I do not pay every week unless you work faithfully. It is worth hard work to get prizes (and you get smarter too).
- Dismissal & Termination: Should any of the following situations occur after parental notification has been made along with time provided to correct the situation, dismissal will result: failure to make payments promptly, failure to maintain practice standards, or inappropriate or disrespectful behavior, theft, and/or misbehavior in my home.
- Cell phones are not to be used by the student in the studio during a lesson for texting, making, or accepting unnecessary calls.
- Do not wander around my house. (There are snakes hidden here and there.)
- If your address, email or phone number changes, please notify me.
- After you read this new policy, please email me that you have read it.  
[Kings4@sbcglobal.net](mailto:Kings4@sbcglobal.net)

**RETURN THIS PAGE**

Student's Name \_\_\_\_\_

Dad's  
name \_\_\_\_\_

Mom's name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Cell Phone # \_\_\_\_\_

E-mail Address \_\_\_\_\_

Birth date \_\_\_\_\_

Student's Grade needed for contests  
verification \_\_\_\_\_

How do you want to receive your monthly statements? \_\_\_\_\_printed

\_\_\_\_\_emailed